

NATIONAL HOSPITAL, ABUJA
(Office of the Head of Procurement)

NHA/PROC/17/VOL. 1/01

27th February, 2017

INVITATION FOR SUBMISSION OF TECHNICAL BIDS FOR 2017 ROUTINE PROCUREMENTS

In compliance with Section 25(2)(II) of Public Procurement Act 2007, the National Hospital, Abuja hereby invites interested, competent and reputable general contractors/suppliers, original equipment manufacturers and their authorized agents, pharmaceutical companies and their agents with relevant experience to submit their technical bids for Routine Procurements for 2017 operations, under the National Competition Bidding Category.

1.0 ELIGIBILITY

- (i) Evidence of registration with Corporate Affairs Commission by inclusion of Certificate of Incorporation.
- (ii) Evidence of current Tax Clearance Certificate for the last three (3) years (2014, 2015 and 2016).
- (iii) Evidence of compliance with the Pension Reforms Act, 2004 by inclusion of Pension Clearance Certificate.
- (iv) Evidence of compliance with the Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of ITF Compliance Certificate.
- (v) Evidence of registration on the Bureau of Public Procurement (BPP) Database of Contractors, Consultants and Service Provider by inclusion of Interim Registration Report (IRR).
- (vi) Detailed company Profile to include Memorandum and Article of Association.
- (vii) Evidence of experience in similar jobs including Letters of Awards and Completion Certificates.
- (viii) Current License/Certificate and registration with relevant professional bodies and regulators (in the case of pharmaceutical companies).
- (ix) Current Sworn Affidavit that:
 - (a) The Company is not in receivership, insolvent or bankrupt

- (b) None of the Directors of the company has been convicted in any Court for any criminal offence including fraud and financial impropriety
- (c) No Officer of National Hospital Abuja or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the Company

2.0 SCOPE

- (a) SCOPE 1 – General goods, Supplies and Services.
- (b) SCOPE 2 – General Hospital Consumables.
- (c) SCOPE 3 – Drugs and related Pharmaceutical products.
- (d) SCOPE 4 – Medical Equipment and devices.
- (e) SCOPE 5 – Routine Works.

Note that:

- (1) Bidders can only bid for procurement in any one of the Scopes listed.

The scope of works and supplies stated above do not constitute conclusive description of the items. Bidders whose bids fulfil the minimum eligibility requirements will be invited to collect relevant Technical specifications for financial bids and considered in subsequent Routine Procurements

3.0 SUBMISSION OF BIDS

The Bid Documents should be enveloped and sealed, stating the company name and the Lot number on the reverse side of the envelope and addressed to:

**The Chief Medical Director
National Hospital
Plot 132 Central District (Phase II)
P.M.B. 425 Garki
Abuja**

All submissions should be inserted in the Tenders Box at the office of the Head of Procurement: Block D/Stores, Room D014 (Procurement Department) National Hospital Abuja

4.0. CLOSING/OPENING OF TECHNICAL DOCUMENTS

All bidding documents must be submitted **on or before 12 noon on Tuesday, 4th April, 2017**, while the opening of bids takes place immediately after closing time.

Any bid submitted after the closing time stands rejected.

Venue for Opening of bids shall be: Hospital Auditorium, Trauma Centre, National Hospital, Abuja.

5.0 OTHER INFORMATION

Only suppliers whose bids fulfil the minimum eligibility requirements will be invited to collect relevant Technical specifications for financial bids and considered in subsequent Routine Procurements.

6.0 DISCLAIMER

This advertisement is published for information and invitation only. The entity will not be responsible for any cost or expenses incurred by any interested party/parties in connection with any response to this invitation and or other preparation or submission of the bids.

Head of Procurement

for: Chief Medical Director